

**Wilkes Community Partnership for Children
Board Meeting Minutes
October 17th, 2007**

Attendance

Walter Broyhill
Wendy Hoffmeister
Dr. Gordon Burns
Donnie Bumgarner
Deborah Elledge
Jim Faw (non voting)
Wendy Warner
Kaye Lamb
Jean Graf
Jennifer Murray
Wendy Warner
Tony Marin
Darlene Shumate
Patricia Turner
Judy West

Staff/Community

Laura Welborn
Britt Johnston
Suzanne Fossum
Melissa Black
Suzanne Hanlin
Robin Davis
Bill Sebastian
Janessa Byrd

Absent

April Brinegar
Matthew Miller
Debbie Ferguson
Brenda Roten
Beth Lovette
Gary Page
Anita Oliver
Dr. Tim Van Noy
Bill Warden

Quorum is established

Welcome – Wendy Hoffmeister

Approval of August Minutes

Jean Graf/Walter Broyhill

Motion Carries

1. Budget Changes

- a. Subsidy (\$297,000 unallocated)
- b. June/July/August Overspending of 85,000 (summer care)
- c. September 2006-07 spent \$729,682 and September 2007-08 spent \$756,474
- d. State subsidy allocation increased \$200,000 for 2007-2008
- e. More at Four – Enhancement

The following recommendations were discussed:

****Move \$85,000 into subsidy for overspending of June/July/August of unallocated subsidy money. (approved in strategic plan)***

Recommendation from Executive Committee: Increasing the # of More at Four slots funded by Smart Start (41 Wilkes County Public Schools and 15 private sites)

Recommendation from Child Care Committee: To pursue raising the income eligibility guidelines to 250% above poverty to help more parents to afford high quality child care.

Discussion: Kaye Lamb requested when committee recommendations change from original, the recommendation needs to go back to that committee.

Motion: To bring the 2 recommendations back to the Child Care Committee for further discussion.

Jean Graf/Tony Marin

Opposed-Walter Broyhill and Judy West

Kaye Lamb and Wendy Warner abstained from the vote.

Motion Carries

3. CCR&R- Recommendation from Child Care Committee: To make the Child Care Resource and Referral Director Position, Suzanne Hanlin, an administrative role and to pursue planning a Technical Assistance Position for the centers.

- a. Need additional \$7,000 for technical assistance person contracted

- b. Establish book lending libraries in 6 high risk sites (not MAF)
Kohl's grant \$500.00 (56 books each)

Motion: To support a technical assistance person for Child Resource and Referral additional \$7,000.

Walter Broyhill/Jean Graf

Motion Carries

4. Professional Development 2007-2008- Recommendation from Child Care Committee: *To collaborate with the Wilkes Community to bring developmental classes to the Smart Start Building to encourage more Family Child Care Home providers to go back to school*

- a. Technical Assistance to Child Care Providers
- b. Work with teachers who have not taken college classes followed up by on-site contact hours of a technical assistant (*page 4*)

Recommendation: To support the collaboration with Wilkes Community College to bring developmental classes to Smart Start.

5. Support Our Students Grant- Recommendation from Executive Committee: *If the state does not offer another source for administration we will reconsider only if we can have an agreement that offers continual administration for the grant period with changes.*

6. Behavioral Intervention

- a. Need additional \$11,000 (2 positions)
- b. Increased technical assistance to 32 hours a week (20 sites)
- c. Parenting class with 2 instructors and childcare. At least 10 parents are attending each series and 9 children.

Motion: To increase support for Behavior Intervention by \$11,000

Judy West/Walter Broyhill

Motion Carries

7. Moravian Falls ESL Center

- a. Needs additional \$9,000
- b. Increased hours operation from 20 to 29 (over additional students)
- c. Added outreach hours for service coordination (30 hrs a week)

Motion: To support the Moravian Falls ESL Center with an additional \$9,000.

Jean Graf/Donnie Bumgarner

Motion Carries

8. Program Evaluation

- a. 20% Additional costs for Exec. Director to assist Program Coordination (salary cost allocation)
- b. Britt to pick up Outreach and Public Relations Activities (-20% cost allocation)

Motion: To support Program Evaluation with an additional \$5,000 for cost allocated 20% of Executive Director's salary

Judy West/Tony Marin

Motion Carries

9. High Risk Mothers (*page 5*)

- a. Needs additional \$10,000
- b. Salary cost for increase in Welcome Baby visits (non-medicaid)
- c. Salary costs for increase in maternity care coordination for non-medicaid
- d. \$1,000 transportation costs

Motion: To support the High Risk Mothers with an additional \$10,000

Jennifer Murray/Jean Graf

Motion carries

10. Plan for Assuring Better Child Health and Development (ABCD)- Recommendation from Family Health Committee: *Look into the ABCD program= more assistance to the physicians*

11. New Programs 2008-2009- Recommendation from Family Health Committee: *To pursue with a proposal for Raising a Reader providing technical assistance and not focus on kits.*

- a. Raising a Reader with Latino community (homes) (pages 6-7)
- b. 2007-08 Arts Council Grant- January – June \$1,500
 - i. Combining Literacy/Arts with a community grant to combine children's books and art activity with children's theater tickets

Motion: To pursue with a proposal for Raising a Reader providing technical assistance.

Judy West/Jennifer Murray

Motion Carries

Upcoming Meetings: Recommendation from Executive Committee: *To make the December Board Meeting a Strategic Planning Meeting by hiring a facilitator and breaking the group into smaller groups with a particular focus (Child Health, Child Care, etc.) with additional facilitators for each small group.*

November 6th- Executive Meeting

November- monitoring of programs (page 8)

December 12th – Strategic Plan board meeting

Financial Statements were presented to board.

Meeting was ajourned