

**Wilkes Community Partnership for Children
Board Meeting Minutes
February 20th, 2008**

Attendance

Matthew Miller
Wendy Hoffmeister
Dr. Gordon Burns
Donnie Bumgarner
Deborah Elledge
Jean Graf
Patricia Turner
Kaye Lamb
Jean Graf
Judy West
Darlene Shumate
Maria Parker (Designee for Jennifer Murray)

Staff/Community

Laura Welborn
Britt Johnston
Alisah Horne
Melissa Black
Suzanne Hanlin
Robin Davis
Bill Sebastian
Eunice Call
Melissa Gregory
Debbi Goad
Jean Brown
Janet Sink

Absent

April Brinegar
Walter Broyhill
Debbie Ferguson
Brenda Roten
Beth Lovette
Gary Page
Anita Oliver
Dr. Tim Van Noy
Bill Warden
Jim Faw (non voting)
Wendy Warner
Tony Marin

Quorum is established

1. Welcome – Wendy Hoffmeister

- 2. Announcements-** Princess and the Pea is this weekend (February 22nd, 23rd, and 24th)
Snuggli Blankets with the Wilkes Regional Medical Center logo have been ordered and should arrive in approximately six weeks to put in the baby baskets.

3. Approval of October Minutes

Jean Graf/Matthew Miller
Motion Carries

4. Financial Issues- Laura

- a. Subsidy- One time allocation of \$4,500.00 at the new Mount Pleasant classroom (Stacy Williams) who served children from August to October with no MAF enhancements.

Motion: To approve the one time allocation of \$4,500.00 (\$200.00 per child March/April/May) to Wilkes County Public Schools
Donnie Bumgarner/Judy West
Kaye Lamb abstained
Motion Carries

- b. 2007-2008 New projects- Bid will end on February 25th

Motion: To accept the 2007-2008 new projects (Raising a Reader and Ready Schools) contingent upon no additional bids received by February 25th, 2008.
Matthew Miller/Judy West
Kaye Lamb and Deborah Elledge abstained
Motion Carries

5. Program Issues- Laura

- a. Organizational overview/ changes made through the strategic plan. Budget overview for 2008-09
Recommendation: Gordon Burns will go over with Laura organizational chart structural changes

- b. Laura presented: (activity descriptions, logic models and budget narratives for each project)
- o Child Care Resource and Referral- \$240,000
 - Take out Family Child Care homes under the Second Step Program
 - o Subsidy (MAF Enhancement) - Continue \$100 per month per child- same expenditures as 2007-2008 (586,098) Admin (\$100,742.00)
 - o Professional Development- \$20,000.00
 - Email revised budget with minutes

Recommendation: Kaye Lamb recommended to closely monitor Family Child Care Homes (Continue to encourage and develop new strategies to get them to go back to school)

Dr. Burns suggested to continue to work with Mentor Program and he feels it can be a useful program for the providers.

- WAGES (no logic model)- \$180,000.00
- Parenting- \$30,000.00
- Wilkes Family Resource Center- \$147,300.00
 - Email revised budget with minutes
- Moravian Falls ESL Center- \$72,200.00
 - Email revised budget with minutes
- High Risks Mothers- \$68,500.00
- Child Health- \$63,000.00
- Raising a Reader- \$27,800.00
- Ready Schools- \$15,000.00
- Outreach (no logic model)- \$17,000.00
- Program Evaluation (no logic model)- \$60,400.00

c. Criteria rating sheet on all projects: **To accept criteria rating as a motion for all programs and budgets.**
 Rating Explained as follows: 1= Do Not Fund 2= Accept Proposal Question Funding Amount 3=Accept Proposal

- The following activities and corresponding received full acceptance

Child Care Resource and Referral	12/3's	
Subsidy (MAF Enhancement)	10/3's	Donnie Bumgarner/Kaye Lamb abstained/excused
Professional Development	12/3's	
WAGES	12/3's	
Parenting	12/3's	
Wilkes Family Resource Center	12/3's	
Moravian Falls ESL Center	12/3's	
High Risk Mothers	12/3's	
Child Health	12/3's	
Raising a Reader	11/3's	Deborah Elledge abstained/excused
Ready Schools	11/3's	Kaye Lamb abstained/excused
Outreach	12/3's	
Program Evaluation	12/3's	

Upcoming Meetings: March 11th- Executive Meeting
 March 18th/19th- Child Care Committee/Family Health Committee Meeting
 April 8th- Executive/Board Meeting (for any budget amendments due by April 15th)

Financial Statements were presented to board.

Meeting was adjourned